

Record of Proceedings
BALDWIN CITY RECREATION COMMISSION
BCRC—705 High St.—Baldwin City, KS
February 19th, 2020
7:00 p.m.

CALL TO ORDER

There was a quorum present and the meeting was called to order at 6:57 p.m. Present were:

- Doug Kerr
- Sean Hare
- Melissa Stultz, Commission Vice President
- Ginny Honomichl, President
- Matt McClure, Director

Absent:

- Bryon Wright

EXECUTIVE SESSION

APPROVAL OF AGENDA

Commission Member Stultz made a motion to approve the agenda, Commission Member Kerr made a second and the agenda passed 4-0.

PRESENTATION

1. 2019 Year End

Director McClure presented the board a year end overview of the Baldwin City Recreation Commission.

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Minutes from the January 15th BCRC Meeting.
2. Approval of Financial Statements from January 2020.

Commission Member Stultz made a motion to pass the Consent Agenda, Commission Member Hare made a 2nd, the Consent Agenda passed 4-0.

OLD BUSINESS

NEW BUSINESS

1. Purchase of new batting cage nets and cables at sports complex.

Director McClure indicated to the board that the nets on the batting cages at the sports complex needed replacement and he had acquired quotes from Fix-A-Field for \$8,595.11 and from BSN for \$6,521 without installation. The board voted 4-0 to accept the bid from Fix-A-Field complete with installation.

DISCUSSION ITEMS

1. Bauer Gym

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Director McClure shared with the board that there have been 3 meetings by the committee put together by Mayor Simoneau to determine use of the Bauer Gym building donated to the City. The committee has shared many thoughts and ideas in regard to the gym. No official decisions have been made in referenced to the gym, nor has any timeline been put out as to how fast the City wishes to move on this.

2. BCRC Office

Director McClure shared with the board that the back half of the current office is for rent and if a tenant is not obtained, the building will likely go up for sale.

3. Strategic Plan Edits

Director McClure developed goals and objectives as part of the strategic planning process and shared them with the board. McClure was instructed to continue to edit the Strategic Plan as well as the goals and objectives to make a cleaner, easier to follow document.

4. Annual Report

Director McClure developed a 2-page annual report summary and shared with the board. The board approved of the document that will be shared with the public and school district. We will add seasonal wages to the next document.

5. Anniversary Dates

Director McClure shared with the board that there will be two 5-year anniversaries celebrated in 2020 and opportunities available to recognize them.

COMMISSION REPORTS

Staff Reports-

- Youth Basketball games are underway and currently 3 weeks are left on the calendar. Weather permitting, the last date of the season will be February 29th.
- Open Gym has been operating at the high school and will conclude for the season on February 29th.
- Pickleball attendance has been steady at 7-10 players on Monday nights at the Primary Center.
- Spring Soccer registration is open, with a deadline of Monday, February 17th. Beginning this spring, players may return to their fall team at a discounted price. If they played in the fall, the cost is \$40. If they did not play in the fall the cost is \$55.
 - Soccer team formations will take place on Sunday, March 1st.
 - Games will begin March 28th.
 - Picture/Uniform distribution will take place on Thursday, March 26th.
- BCRC and Challenger Soccer is teaming up again this spring to offer micro soccer for 2-4 year olds. The clinic will run for 4 weeks, beginning March 29th and skipping Easter Weekend.
- Challenger Soccer will also be offering a summer soccer camp July 27-30 in Baldwin City. The camp will be for kids ages 3-14. This is year 2 of the camp.

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- The 2020 Baseball, Softball, T-Ball sponsorship letter will be mailed out the week of January 13th with a return date of March 2nd.
- Banner and team sponsor information is currently being accepted and will set a tentative deadline of March 2nd to get information from prospective sponsors.
- Adult Spring Volleyball registration is currently active, and the deadline is March 2nd. Games will be played at the high school beginning Sunday, March 15th.
- Youth Baseball/Softball/Little Slugger and T-ball registration is currently active, and the deadline is set for March 23rd.
- BCRC is looking to introduce a sand volleyball league this summer. BCRC has reached out to two different fraternities who have agreed to let us use their courts this summer. BCRC will determine which courts will work best for our league.
- Whitney Kesler has passed her CPRP (Certified Parks and Recreation Professional) exam to earn her certification. This certification indicates that professionals are dedicated to the parks and recreation industry and making their communities a healthy, thriving place to live, work and raise families. To maintain this certification, Whitney will now need to earn and track continuing education units and submit them to NRPA to renew her certification every 2 years.
- Whitney is currently on the Sesquicentennial Committee which currently meets every other Wednesday at 6:30 p.m. to plan the 150th year celebration of Baldwin City that will take place in September.
- Upcoming Kids Day Out Events:
 - February 14th- Roller Skating
 - February 17th- Children's Discovery Center
 - March 6th- TBA
 - April 13th- TBA
- After School Program continues to operate at full capacity.
- Jamie Rickey will serve as Summer Day Camp Director in 2020. Work for summer trips and activities has been underway and registration will begin April 8th.
- Daddy Daughter Date Night for 2020 is coming up on Friday, February 28th. The event will be held at a new venue, Brooklyn Hall in Edgerton. Currently, 28 couples are signed up for the event.
 - Say Cheez photo is booked for the evening.
 - A DJ has been secured to provide music for the evening.
 - Smokin' Babes will be catering.
- February Lunch Bunch was held on February 6th at Hot Off The Press in Wellsville. A group of 15 participated.
- The Day Trip to Prairie Band Casino was rescheduled from January 29th to February 26th due to inclement weather.
- Valentine's Bruch was held on Thursday, February 13th. 30 seniors' took part in the event at the Dance Academy. Light breakfast items were served, and local youth performed musical arrangements during the morning.

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- All office staff attended the KRPA Conference in Topeka on February 10-12.

Director Report-

- Management contracts for both the pool and Sullivan Square, as well as preliminary reservation forms for Sullivan Square have been revised. The management contracts are now with attorney Blake Glover to put the final touches on them.
- Requests for Sullivan Square have started to come in.
- 2020 staff goals and objectives are in place.
- Development of year-end report is complete.
- Coordinated KRPA awards ceremonies at the Topeka conference.
- Meeting with local businesses to fill sponsorship opportunities for 2020.
- Work on 2020 Smoke on the Bricks has been underway. We currently have 15 teams signed up and 124 judges signed up as well. Rice Precision Manufacturing is the Title Sponsor of Smoke on the Bricks for 2020 and other sponsorship packages are currently being sold.
- Plans for July 3rd are coming together as talent has been identified. 2 Title Sponsors, Kansas State Bank and Mid America Bank have stepped up to support the show.
- Currently part of the Baur Gym Committee to determine future use of the building. The next meeting will take place on Thursday, March 12th at City Hall.
- BCRC will host the May KRPA Board meeting. It will take place on Wednesday, May 27th at the Lumberyard Arts Center from 10:00 a.m. to 2:00 p.m.
- Matt McClure will serve on a committee through KRPA to develop an economic impact calculator for all state agencies to be able to use to determine economic impact of certain activities and or facilities in their community.

OTHER

EXECUTIVE SESSION

ADJOURNMENT

Commission Member Stultz made a motion to adjourn the meeting, Commission Member Kerr made a 2nd, meeting adjourned at 8:34 p.m.

Next meeting currently scheduled for Wednesday, March 18th at 7:00 p.m. at the BCRC Office.